

LightBox Photographic Gallery  
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## Prospectus

### Call for Submissions

# The Portfolios 2020

Submission Deadline, Midnight, Sunday, July 12, 2020

## Show Dates

August 8 - September 8, 2020

LightBox Photographic Gallery is looking to feature a photographic series from 8 photographers as we open our walls to select work from emerging and established Photographic Artists. We wish to open doors to photographers and wish to get your work seen as a series in a gallery environment. Each selected Photographer will exhibit 4 prints in the gallery. This call is open to everyone. We encourage all levels of photographic artists using any and all photographic styles and mediums to submit work to be part of this select Portfolio Exhibit.

## Jurors:

LightBox Gallery Directors  
Michael & Chelsea Granger

## **Eligibility**

The Exhibit is open to photographers at least 18 years old in the United States who submit original work in any style or medium. Printing methods including fiber silver gelatin, C-print, pigment ink and alternative processes are eligible.

## **Requirement for Submission**

Along with the completed entry form, email submissions to: [submissions@lightbox-photographic.com](mailto:submissions@lightbox-photographic.com). jpg. files must be titled with last and first name and title (Sample: DoeJoe-Title). Please submit jpg.s with a resolution of 1000 pixels in the long dimension.

## **Entry Fee**

There is a non-refundable entry fee of \$40 for up to 10 images. Payment must accompany entry. Payment may be made by check, credit card or PayPal. Paypal ID is [sales@lightbox-photographic.com](mailto:sales@lightbox-photographic.com) Checks are payable to LightBox Photographic.

## **Deadlines**

Deadline for submissions is Midnight, Sunday, July 12, 2020.  
Notification of acceptance to show is on or before July 15, 2020.  
Deadline for delivery of accepted works is August 5, 2020.

## **Size/Matting/Framing**

The gallery welcomes framed prints, but offers framing on matted pieces as listed below. Framed Prints should be no larger than 16x20 in a 20x24 frame (contact us for exceptions) Please use mats that are archival & acid free in white, off white, black or dark gray in color. Black wood gallery frames or metal frames in matte black are preferred. (contact us for exceptions) LightBox will frame matted pieces that are sent in sizes of either 11 x 14, 16 x 20 18 x 24 and 20 x 24. The gallery charges a \$15 fee to frame pieces for display in the gallery.

## **Sales**

LightBox will retain a 40% commission on all works sold. Please price your work accordingly. If matted pieces are sent, the gallery will sell the piece framed or unframed. Please set the price of your work to be sold as it is being delivered. Payment will be made to artists for works sold within 30 days of the close of the exhibit or sooner.

## **Shipping - Absolutely No Peanuts! Please!**

Artists are responsible for shipping charges to and from the gallery. A return prepaid shipping label should be provided. Any work shipped without a return shipping label will be charged actual shipping plus \$5 handling when work is returned. All accepted works must be shipped prepaid in sturdy reusable packaging. We retain packaging used to ship your work to us and use it for the return of any unsold work to you. Please pack carefully, we are not responsible for shipping damages.

## **Return of Artwork**

Pieces will be available for pickup by September 15, 2020, those requiring shipping are shipped by September 28, 2020.

## **Liability**

We take great care to ensure the safety of your artwork in our possession but do not assume responsibility for loss or damage occurred in shipping. The gallery will be responsible for loss or damage for the value that the gallery owes the artist for the work had it sold. Liability is limited to the amount our insurance pays for the loss.

## **Calendar**

July 12, 2020	Deadline for submissions.
July 15, 2020	Final Notification of accepted entries.
August 4, 2020	Deadline for Delivery of accepted works
August 8, 2020	The Portfolios 2020 opens.
September 8, 2020	The Portfolios 2020 closes.
September 15, 2020	Any unsold artwork available for pickup.
September 28, 2020	Pick up of artwork and return of shipped artwork completed by this date.